

**HILLCREST LEBANON HOA**  
**Homeowners Association, Inc.**  
*Request for Home Improvement Approval*

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This is an application for architectural approval for a proposed home improvement project. The Board of Directors and Architectural Control Committee will review this information and will approve or deny the request. **The homeowner will receive a written response within thirty (30) days following the receipt of this request by the committee.**

**\*\*\*Please Note: Expedited approval process may not available; please plan accordingly.\*\*\***

<b>Name:</b>		<b>Phone:</b>	
<b>Address:</b>		<b>Email:</b>	

*The inclusion of an email address authorizes the ACC to use electronic mail for official responses on this request.*

This request is for: (check as applicable)

<input type="checkbox"/>	Full Fence Replacement – same as original including fence line, type, height, material, stain color	<input type="checkbox"/>	Full Fence Replacement – new fence line, and/or height (including any changes in dimensions, color, material, or additions from original.)
<input type="checkbox"/>	Pool/Spa – without fence replacement/adjustments	<input type="checkbox"/>	Pool /Spa – <b>with</b> fence replacement/adjustments
<input type="checkbox"/>	Patio Covers, Gazebos and/or Arbors	<input type="checkbox"/>	Flag Poles (pole height not to exceed tallest roof peak)
<input type="checkbox"/>	Storage Buildings and/or Sheds	<input type="checkbox"/>	Other – include full description below

**Requests must be accompanied with full detail plot plans, showing placement in relation to existing residence and lot lines, structure heights, materials used, and/or stain/finish color where applicable. Requests submitted without these detail plans will be returned to the homeowner for resubmission with details.**

**Roof Replacements do not require a plot plan. Contractor signs must be removed once work is completed.**

**Description and details: (attach additional pages as necessary)**

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(continued ....)

**CERTIFICATION OF AGREEMENTS:**

Homeowner certifies that all information and **supporting documents** submitted for this application are true and correct. Homeowner understands and agrees that **no work may be performed prior to or in deviation from the terms of the permit approved by the Board of Directors.** Homeowner agrees to be bound by the ruling of the HOA Board of Directors. *Your signature constitutes permission for ACC members to inspect property and agreement to abide by the ACC's decision.*

Homeowner Signature \_\_\_\_\_ Date \_\_\_\_\_

**Email completed, signed, form with all required attachments to  
4Sight Neighborhood Management: [celeste@4sightpm.com](mailto:celeste@4sightpm.com)**

**If email not available, please fax 469-287-8584**

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HILLCREST LEBANON HOMEOWNERS ASSOCIATION, INC.  
Request for Home Improvement Approval

**COMMITTEE ACTION:**

\_\_\_\_\_ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ Other

**COMMENTS:**

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**Hillcrest Lebanon Homeowners Association, Inc.**

By: \_\_\_\_\_

Date of Action: \_\_\_\_\_

THIS REQUEST HAS BEEN REVIEWED FOR THE LIMITED PURPOSE OF DETERMINING THE AESTHETIC COMPATIBILITY OF DESIGN WITH THE VARIOUS PROVISIONS OF THE HILLCREST LEBANON HOMEOWNERS ASSOCIATION, INC. DECLARATION OF COVENANTS, CONDITIONS AND RESTRICTIONS, IN THE SUBJECTIVE OPINION OF THE ABOVE SIGNED. NO REVIEW HAS BEEN MADE WITH RESPECT TO FUNCTIONABILITY, SAFETY, COMPLIANCE WITH GOVERNMENTAL REGULATIONS, OR OTHERWISE, AND NO RELIANCE ON THIS APPROVAL SHOULD BE MAKE BY ANY PARTY WITH RESPECT TO ANY SUCH MATTERS. THE ABOVE SIGNED EXPRESSLY DISCLAIMS LIABILITY OF ANY KIND WITH RESPECT TO THIS REQUEST, THE REVIEW HEREOF, OR ANY STRUCTURES BUILT PURSUANT HERETO, INCLUDING BUT NOT LIMITED TO, LIABILITY FOR NEGLIGENCE OR BREACH OF EXPRESS OR IMPLIED WARRANTY.